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**KOLEJ YAYASAN PELAJARAN JOHOR  
FINAL EXAMINATION**

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**COURSE NAME : HALAL CERTIFICATION AND  
AUDITING**

**COURSE CODE : DHF3083**

**EXAMINATION : OCTOBER 2018**

**DURATION : 3 HOURS**

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**INSTRUCTION TO CANDIDATES**

1. This examination paper consists of **FOUR (4)** parts :
  - PART A (30 Marks)
  - PART B (10 Marks)
  - PART C (40 Marks)
  - PART D (20 Marks)
2. Candidates are not allowed to bring any material to examination room except with the permission from the invigilator.
3. Please check to make sure that this examination pack consist of:
  - i. Question Paper
  - ii. Objective Answer Paper
  - iii. Answer Booklet

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**DO NOT TURN THIS PAGE UNTIL YOU ARE TOLD TO DO SO**

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*This examination paper consists of **19** printed pages including front page  
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**PART A (30 MARKS)**

This part contains of **THIRTY (30)** multiple questions.  
Answer ALL in Objective Answer Paper.

1. Choose the correct definition of animal that is prohibited to consume in Islamic Law.
  - A Animal that stated in Al Quran as najis.
  - B Animal that slaughtered according to shariah law.
  - C Animal that not hazardous to human consume.
  - D Animal that only eat plants.
  
2. What is the correct way of slaughtering of an animal in Islam.
  - A Kill the animal first before do the slaughtering process.
  - B Abuse the animal to make sure the animal did not have enough energy during slaughtering.
  - C Severing the trachea (halkum), oesophagus (mari') and both carotid arteries and jugular veins (wadajain) to hasten the bleeding and death of the animal using a sharp tool with the intention due to Allah.
  - D Put the animal into a hot water .

3. Give the definition of najis
- A Impurity
  - B All impurity that nullifies prayers.
  - C Dogs and pigs
  - D Blood
4. The internal halal committee must be \_\_\_\_\_ and well trained in halal standard and halal certification requirement.
- A effective
  - B honest
  - C knowledgeable
  - D strong moral
5. Below are the criteria of the auditor from JAKIM/JAIN **EXCEPT**:
- A Shariah background.
  - B Not involve in Halal Certification Panel.
  - C Grade 27 and below.
  - D Technical background.



6. Please choose the right answer for recognizing halal logo :
- Eight-pointed star is placed in the middle of the circle
  - A word Halal in Arabic is placed in the middle of the star
  - Two small five pointed star are placed to separate the Roman and Arabic word.
  - The word Malaysia in Arabic at the top of the logo.
- A** ii, iii and iv
- B** ii and iii
- C** i, ii and iii
- D** all the above.
7. Identify the mistakes that will make the halal certificate be withdrawn or terminated anytime before its expire date .
- the company is found to contravene with Halal Certification Procedure.
  - There is any matter or way of handling is doubtful according to Shariah Law.
  - There is an issue about hygiene in the premises.
  - There is any changes in the organization and did not inform JAKIM.
- A** i and ii
- B** ii and iii
- C** ii, iii and iv
- D** all the above

8. During application for Halal Certification, the process that will involve is audit process. Why Jakim need to audit all the documents before issued the halal certification?

- A To make sure all the required application procedures are fulfilled by the company.
- B To make sure there is a false document submitted to JAKIM.
- C Copy of the audit report shall be given to the applicant for action
- D An auditor has the right to access into the entire premises.

9. \_\_\_\_\_ is the ability to verify the history, location or application of an item by means of documented recorded identification.

- A Halal critical point
- B Verification
- C Non Compliance
- D Traceability

10. Halal Certificate cannot be \_\_\_\_\_ EXCEPT :

- A Trade
- B Forgery
- C Leased
- D Buy

11. Documents for application must be submit within \_\_\_\_ working days after on-line submission.

- A 4
- B 3
- C 2
- D 5

12. Below are the application which are qualified to apply Halal certification **EXCEPT:**

- A Toiletries
- B Natural products
- C Cosmetics
- D Logistics

13. "Set of policies, procedures or requirements. Also, used as a reference against which audit evidence is compared". This statement is refer to:

- A Audit evidence
- B Conformance
- C Audit criteria
- D Corrective action request

14. The action to be taken for serious offences are:

- i. Halal certificate or logo will be seized.
- ii. Legal action will be taken.
- iii. Corrective action request .
- iv. The company will be blacklisted.

- A** i, ii and iii
- B** i, ii and iv
- C** ii, iii and iv
- D** All above

15. State the three types of category that include in halal certification service fees.

- i. Multinational
- ii. small and medium enterprise
- iii. small and medium industries
- iv. micro industries

- A** i and ii
- B** ii and iii
- C** i,ii and iv
- D** all the above



16. Below are documents need to be submitted within 5 working days after on-line submission, EXCEPT :

- i. Company registration certificate
- ii. Operating license by local council
- iii. Process flow chart
- iv. Owner of company details

A i, ii and iii

B ii and iii

C ii and iv

D all above

17. Certification fees is valid for \_\_\_\_\_ years, except for slaughterhouse.

A 7

B 5

C 4

D 2

18. How much is the certification fee for food premise scheme and hotel (kitchen and restaurant) for categories 4 star and above?

- A RM 700
- B RM 1000
- C RM 500
- D RM 300

19. An auditor has the right to access into the entire premise. The inspections covers general and specific requirements of certification including the following items, except :

- i. Documentation and company profile
- ii. Packaging and labelling
- iii. Equipment
- iv. Internal halal control system

- A All above
- B i and ii
- C iii and iv
- D ii and iv

20. Report writing is an important thing during process of audit. The contents of report writing for audit process as follows, **EXCEPT** :

- i. Referee documents
- ii. Opening meeting & closing meeting
- iii. Agreed on follow up audit
- iv. Signatories of auditors and date

- A i and ii
- B ii, iii and iv
- C i,ii and iii
- D all above

21. Auditor is authorized to take samples of product, raw material/ ingredient or other products with doubtful Halal\_\_\_\_\_ for laboratory analysis according to the standard operating procedures.

- A status
- B certificate
- C logo
- D guidelines

22. The committee panel for the audit process must consist of those who are knowledgeable in the halal certification. the appointment of the panel shall be made in writing. Malaysia Halal Certification Panel must consist of, **EXCEPT** :

- i. JAKIM Halal Advisory Panel shall appoint JAKIM Halal Certification Panel;
- ii. Islamic Religious Affairs Countries (MAIN) shall appoint from the State Halal Certification Panel;
- iii. Lecturer from any education institution.
- iv. The one who certified as Halal Executive

- A** i, ii and iii  
**B** i and ii  
**C** iii and iv  
**D** all of the above

23. In halal logistic, the warehousing must,

- i. Store only halal products / goods
- ii. Operates halal documentation system which is continuously updated.
- iii. Have a well-regulated storage temperature, suitable for storing the Halal goods/products.
- iv. Combine all the item in one department so that it will ease the storekeeper to check and update the record.

- A** i and iii  
**B** iii and iv  
**C** i, ii and iv  
**D** i, ii and iii

24. In factory plant area shall be \_\_\_\_\_ or have a control mechanism to prevent domestic or wild animals from entering or being in the factory area.

- A fenced
- B cover
- C hide
- D clean

25. In warehousing, halal good/ product shall be \_\_\_\_\_ according to appropriate category such as dried product shall be separated from the wet product.

- A segregated
- B expelled
- C detect
- D regulated

26. Choose the correct amount type of service fees for products, logistics and manufacturing services in micro industries.

- A RM 700
- B RM 800
- C RM 900
- D RM 100

27. Choose the right criteria of slaughter tools for slaughter house.

- i. Equipment, should be sanitary and clean from najas and do not mixed with other non-halal materials.
- ii. Knives should be enough and not made from bones, nails and teeth.
- iii. The use of electric shock (stunning) subject to the MS1500: 2009 and Decision of the Fatwa Committee of the National Council For Islamic Affairs or fatwa proclaimed by the state.
- iv. Guidelines for electric shock parameters (stunning) to be in comply with the MS1500: 2009 and have appropriate control mechanisms.

- A i and ii  
B ii and iii  
C iii and iv  
D all of the above

28. Below are the supermarket requirement for halal certification, EXCEPT :

- i. Area for halal and non halal category must not be near or alongside and must be clearly label.
- ii. Halal products must be separated from non-halal products even though there are the same category.
- iii. Halal and non-halal label or tag for food must be clearly displayed.
- iv. Muslims workers can be put in non-halal area.

- A i and ii  
B ii and iii  
C iv only  
D all of the above

29. Products should be arranged according to \_\_\_\_\_ such as wet ingredients, dry raw ingredients and so on in supermarket.

- A classification
- B category
- C halal
- D non-halal

30. Halal checker is a Muslim who is \_\_\_\_\_, *baligh* and practice the teaching of Islam.

- A sane
- B knowledgeable
- C understanding
- D honest



**PART B (10 MARKS)**

This part contains of **TEN (10)** questions. Choose the **CORRECT** answer.

Answer ALL in ANSWER BOOKLET.

1. Halal certification is a \_\_\_\_\_ (*documents / recognition*) that the products are permissible under Islamic Law.
2. Products that \_\_\_\_\_ (*certified / quality*) Halal by JAKIM are halal products which are safe to consume or use.
3. Halal certificate cannot be \_\_\_\_\_ (*traded / give*) leased, exchanged , forged, abused or amended in whatever way.
4. \_\_\_\_\_ (*Al- Quran / Al – Hadith*) it is the HOLY BOOK of Islam. It contains philosophy, principles, and theories of Islamic Law which are work of Allah for the guidance of mankind.
5. Malaysia Halal logo have two \_\_\_\_\_ (*eight / five*) pointed star are placed to separate Roman and Arabic word of Malaysia.
6. All factories manufacturing products/ food premises/ slaughterhouses which have received Halal certificates from authorized bodies or those using the Halal label or Halal logo should be \_\_\_\_\_ (*monitored / control*).
7. Shariah law only applies to \_\_\_\_\_ (*Malaysian / muslims*) . Any problems that arise pertaining to shariah matters and the parties will have to go to the shariah court to determine their claims.
8. \_\_\_\_\_ (*closing meeting / opening meeting*) is an essential part of any audit surveillance program.
9. \_\_\_\_\_ (*adequacy audit / compliance audit*) begins with the review of all related documentation for halal certification.



10. There is three types of non-conformances which is \_\_\_\_\_ (*major / dirty*),  
minor and serious.

**PART C (40 MARKS)**

This part contains of **EIGHT (8)** short structured questions.

Answer ALL in Answer Booklet.

**QUESTION 1**

As a leader for audit team, list and explain **FIVE (5)** criteria in selecting members of halal audit team.

(10 marks)

**QUESTION 2**

What is halal audit checklist? Give **FIVE (5)** criteria of Halal Audit Checklist.

(5 marks)

**QUESTION 3**

Based on your knowledge, give **TWO (2)** advantages and disadvantages of Halal internal audit.

(4 marks)

**QUESTION 4**

List **FIVE (5)** auditing skills that auditor must have.

(5 marks)

**QUESTION 5**

The role of internal audit is to provide those responsible for governance with objective and independent assurance on the effectiveness of halal processes. Write down **FIVE (5)** objectives of internal halal audit.

(5 marks)

**QUESTION 6**

Draw the internal Halal Auditing Process flow (5 process) and state if there is NCR and No NCR what will happens to the internal Halal Auditing Process flow. Give **EXPLANATION** about each process involve in internal Halal Auditing Process Flow.

(5 marks)

**QUESTION 7**

Define halal internal audit .

(1 marks)

**QUESTION 8**

Differentiate between adequacy audit and compliance audit.

(5 marks)

**PART D (20 MARKS)**

This part contains of **FOUR (4)** long structured questions.

Answer ALL in Answer Booklet.

**QUESTION 1**

In audit, there is three categories of non-conformance. Briefly explain this **THREE (3)** categories of non-conformance.

(5 marks)

**QUESTION 2**

At the end of auditing process, all of auditors must crosscheck their finding and discuss the implication of their report. List **FIVE (5)** tasks that auditor must review the audit findings.

(5 marks)

**QUESTION 3**

Non-conformances is an evidence of a failure or non-compliances of specified requirements as a prerequisite in the standard. As an auditor, what types of information that need to write in NCR report.

(5 marks)

**QUESTION 4**

As a halal internal auditor, explain how you conduct a closing meeting.

(5 marks)

**END OF QUESTION PAPER**