



**KOLEJ YAYASAN PELAJARAN JOHOR
ONLINE FINAL EXAMINATION
(SET B SCHEME ANSWER)**

COURSE NAME : HALAL CERTIFICATE AND AUDITING
COURSE CODE : DHF 3083
EXAMINATION : DECEMBER 2021
DURATION : 3 HOURS

INSTRUCTION TO CANDIDATES

1. This question paper consists of **FOUR (4)** parts: PART A (30 Marks)
PART B (10 Marks)
PART C (40 Marks)
PART D (20 Marks)
2. Please refer to the detailed instructions in this question paper.
3. Answer ALL questions in the answer sheet which is A4 size paper (or other paper with the consent of the relevant lecturer).
4. Write your details as follows in the upper left corner for each answer sheet:
 - i. Student Full Name
 - ii. Identification Card (I/C) No.
 - iii. Class Section
 - iv. Course Code
 - v. Course Name
 - vi. Lecturer Name
5. Each answer sheet must have a page number written at the bottom right corner.
6. Answers should be neat and clear in handwritten form.

DO NOT TURN THIS PAGE UNTIL YOU ARE TOLD TO DO SO

*This examination paper consists of **16** printed pages including front page*

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PART A

This part consist of **THIRTY (30)** questions.
Answer ALL in Answer Sheet.

1. According to Trade Descriptions (Definition of *Halal*) Order 2011, *halal* food is referring _____
 - A can be sell by a *Muslim*.
 - B can be traded by a *Muslim*.
 - C can be consume by a *Muslim*.**
 - D can be hazardous by a *Muslim*.

2. *Najs* is the element that must not contain in
 - i. Supply chain.
 - ii. Warehousing.
 - iii. Transportation.
 - iv. Food production.
 - A i, ii and iv.
 - B i, ii and iii.
 - C i, iii and iv.
 - D All the statement above.**

3. Choose the correct definition of animal that is prohibited to consume in Islamic law.
 - A Animal that only eat plants.
 - B Animal that stated in *Al-Quran* as *najs*.**
 - C Animal that not hazardous to human consume.
 - D Animal that slaughtered according to Shariah law.

4. Which are the correct types of *najs* in Islam?
 - A *Mutawassitah*, *Musta'mal*, *Mutoffifin*.
 - B *Mukhaffafah*, *Mutoffifin*, *Mutawassitah*.
 - C *Mughallazah*, *Musta'mal*, *Mukhaffafah*.
 - D *Mughallazah*, *Mutawassitah*, *Mukhaffafah*.**

5. Which one is a true about a evaluation process in foreign halal certification bodies?
- Training.
 - Audit report.
 - Evaluation visit.
 - Compliance audit.
- A** i, ii and iii.
B i, iii and iv.
C ii, iii and iv.
D All the statement above.
6. What is the action to be taken by the organization to make any changes in ingredients used in *halal* food product?
- A** Send a letter to JAKIM.
B Call JAKIM without write a report.
C Wait until JAKIM inspect your company.
D Write a report to JAKIM for further action.
7. What is the daily production for medium type of industry for goat?
- A** 1 – 499 heads.
B 500 – 700 heads.
C 700 – 900 heads.
D 900 – 1200 heads.
8. What is the *halal* certification fee for 5 star hotel?
- A** RM200
B RM300
C RM400
D RM500

9. Which one is the condition for the *halal* factory?
- Plant area shall have fenced
 - Layout of equipment in the factory should be neat and safe.
 - Equipment used must be free from impurities and have harmful material.
 - Factory area have a control mechanism to prevent domestic or wild animals.
- A** i, ii and iii.
B i, ii and iv.
C i, iii and iv.
D All the statement above.
10. Which of the following below are the correct statements for food premise?
- Brush from animals' fur or hair are not allowed.
 - Employees are not allowed to stay in the premises.
 - Layout of equipment and items in the premises shall be neat, tidy and safe.
 - Food or beverage that is not *halal* is allowed to be brought into the area of the premises.
- A** i, ii and iv.
B i, ii and iii.
C ii, iii and iv.
D All the statement above.
11. Below are the criteria of the auditor from JAKIM/JAIN, **except**
- Grade 27 and below.
 - Shariah background.
 - Technical background.
 - Not involve in *Halal* Certification Panel**

12. When compliance audit will be conducted by the auditor?
- A Within 28 days after payment.
 - B Within 29 days after payment.
 - C Within 30 days after payment.**
 - D Within 31 days after payment.
13. What is the meaning of *halalan toyyiban*?
- A Impurity.
 - B Hazardous.
 - C Dangerous.
 - D Wholesome.**
14. Why the Malaysia *halal* logo need to be recognizable around the world?
- A To give the manufacturer make more money.
 - B To inspire the consumers to buy only *halal* products.
 - C To ensure the authority become increasingly respected.
 - D To give the assurance among customers on purchasing a products.**
15. Why the *halal* logo need to be undergone stringent processes before being certified?
- i. Easy to monitor.
 - ii. Safe for consumption.
 - iii. Confidence to consumers.
 - iv. The authority perform their jobs properly.
- A i and ii.
 - B i and iii.
 - C ii and iii.**
 - D ii and iv.

16. What is the purpose of the Custom Act 1967?
- A Ensure the food safety.
 - B Control the hygiene practice.
 - C Regarding animal disease control.
 - D **Pertaining to *halal* meat import and export.**
17. When the periodic inspection will be conducted?
- A **At least once a year.**
 - B At least every month.
 - C At least twice a month.
 - D At least every two years.
18. How many officers carry out the inspection?
- A One officer.
 - B **Two officers.**
 - C Three officers.
 - D More than three officers.
19. What is internal *halal* audit?
- A **Process of audit.**
 - B Process of survey.
 - C Process of inspection.
 - D Process of monitoring.
20. A set of policies, processes, or requirements that are used as a reference against which audit evidence is compared. This statement is referred to _____
- A **audit criteria.**
 - B audit findings
 - C audit evidence
 - D non-conformity.

21. Which documents need to be include during audit preparation?

- i. Checklists.
- ii. Audit findings.
- iii. Supporting evidence.
- iv. Audit sampling plans.

- A** i, ii and iii.
- B** i, iii and iv.
- C** ii, iii and iv.
- D All the statement above.**

22. What is the adequacy audit?

- A** Site evaluation.
- B Document evaluation.**
- C** Department evaluation.
- D** Supply chain evaluation.

23. Why the closing meeting should be held?

- A** To presenting conformance and agreed action.
- B** To explain the auditee the purpose of the audit.
- C To presenting the results and indicating what are the points found.**
- D** To explain to auditor the summary the views of the organization *halal* compliance.

24. What is the matters that need to be explained to the auditee in the closing meeting?

- i. Closing meeting agenda.
- ii. Re-confirm scope of audit.
- iii. State general impression/ position statement
- iv. Should comment any good aspect of operations.

- A** i,ii and iii
- B** i, iii and iv
- C** ii, iii and iv
- D All the statement above.**

25. What is the condition for the *halal* slaughterer?

- A** Man.
- B Baligh.**
- C** Insane.
- D** Children.

26. What is the condition for employee to stay in the premise?

- A Have in and out control mechanism of workers.**
- B** The entrance to the premises are in the same way.
- C** Have a direct access from the employer's residence to the premise.
- D** Food and beverages that is not *halal* are allowed to be brought into premise area.

27. What is the content in the non-conformance report?

- A Date of the audit.**
- B** Details of conformances.
- C** Auditee witnessing the conformances.
- D** Auditor witnessing the non-conformances.

28. Select the appropriate non-conformance category.
- i. Minor.
 - ii. Major.
 - iii. Serious.
 - iv. Dangerous
- A i, ii and iii.**
- B i, iii and iv.**
- C ii, iii and iv.**
- D All the statement above.**
29. What is the content of discussion in the management review?
- A Market of *halal* products.**
 - B Promote of *halal* products.**
 - C Research of *halal* products.**
 - D Implementation of *halal* products.**
30. What is the preparation for pre-panel meeting?
- A Prepare opening report.**
 - B Prepare summary report.**
 - C Prepare conformance report.**
 - D Prepare non-conformance report.**

[30 MARKS]

PART B

This part consist of **TEN (10)** fill in the blank questions. Choose the correct anwer.

Answer ALL questions in Answer Sheet.

supplier	slaughter	walk-in	leased
compliance	<i>mutlak</i>	adequacy	auditor
religious	stored	genuine	<i>musta'mal</i>
consumer	bank draft	havoc	<i>l-Halal</i>

1. In the *sertu* process, we need to mix 1 time water with soil followed by 6 times **mutlak** water.
2. The *halal* logo is a symbol of authentic and **genuine** *halal* products.
3. The *halal* certificate cannot be traded, **leased**, exchanged in whatever way.
4. The organization need to ensure the **supplier** have obtained *halal* certificate.
5. Documents must be submit to JAKIM/JAIN by **online** for the *halal* application.
6. The payment of *halal* fee shall be in money order, postal order, **bank draft** or online payment.
7. The Halal checker must have appropriate credentials cards Halal **slaughter** from the religious authorities.
8. The names of the products are not used the names of **religious** and divinity.
9. Document audit is based on information diclared in the **E-Halal** System.
10. In the **adequacy** audit, the officer will stress more on ingredients part and *halal* certificates.

[10 MARKS]

PART C

This part consist of **EIGHT (8)** questions.

Answer ALL questions in Answer Sheet.

QUESTION 1

Discover **six (6)** benefits of *halal* certification and the *halal* logo.

1. **Authority** – Halal certifies that products and services are halal and mechanisms are in place to monitor compliance to standards and guidelines and for ingredients and processes. (1 mark)
2. **Confidence** – Halal gives greater assurance to Muslim consumers and other consumer, in general. (1 mark)
3. **Informed Choice** – To all consumers on food purchase. (1 mark)
4. **Competitive Advantage** – Over other companies, expand product value. (1 mark)
5. **Quality** – Indicates product not only fulfils halal requirements but also strict hygienic practices. (1 mark)
6. **International Acceptance and Export Market** – Symbol as assurance or identify of products. (1 mark)

(6 marks)

QUESTION 2

Recognize **five (5)** terms and conditions for International Islamic Bodies to get accreditation from JAKIM.

1. **The Islamic organization must be a recognized and registered body in the country of origin.** (1 mark)
2. **The organization shall have in its membership, members with Shariah expertise.** (1 mark)
3. **The organization shall engage technical expertise / food scientist.** (1 mark)
4. **The organization agrees to comply with Halal certification requirements or other requirements recommended or approved by JAKIM.** (1 mark)
5. **The organization agrees to allow officers from JAKIM to carry out an audit on its organization and Halal procedures and system from time to time.** (1 mark)

(5 marks)

QUESTION 3

Write **six (6)** contents of report writing for audit process.

1. Company name & address, dates of audit. (1 mark)
2. Name of auditors. (1 mark)
3. Audit summary. (1 mark)
4. Reference documents. (1 mark)
5. Total number of non-conformances. (1 mark)
6. Opening meeting and closing meeting. (1 mark)
7. Agreed corrective action to be taken. (1 mark)
8. Agreed on follow-up audit. (1 mark)
9. Signatories of auditors and date. (1 mark)

(6 marks)

QUESTION 4

Discover **five (5)** category of products according to the criteria of industries that apply for *halal* certification.

1. Food Products / Beverages / Food Supplement. (1 mark)
2. Food Premise. (1 mark)
3. Consumer Goods. (1 mark)
4. Cosmetic and Personal Care. (1 mark)
5. Pharmaceuticals. (1 mark)
6. Slaughterhouse. (1 mark)
7. Logistics. (1 mark)

(5 marks)

QUESTION 5

Point out **four (4)** contain information for packaging and labelling.

1. Name of the products. (1 mark)
2. Malaysia Halal logo and numbers of Malaysian Standard (MS) and the number of file reference number (last 10 digits). (1 mark)
3. Net content expressed in metric measurement (SI units). (1 mark)
4. Name and address of manufacturer, importer or distributors and trademarks. (1 mark)
5. List of contents. (1 mark)
6. The code number indicating the date or production batch number and expiry date. (1 mark)
7. Products country of origin. (1 mark)

(4 marks)

QUESTION 6

Explain **two (2)** factors to consider when doing the re-inspection?

1. An inspector is not satisfied with findings of the first inspection. + explanation (2 marks)
2. A reminder letters has been issued for the company to make a corrective action. + explanation. (2 marks)
3. The company has responded that corrective action has been done. + explanation (2 marks)

*Appropriate answers are accepted

(4 marks)

QUESTION 7

a) Examine **three (3)** benefits of Malaysia *halal* logo to company.

1. There is vast market for businesses to venture into when it comes to Halal products as it can be consumed by all. + explanation. (2 marks)
2. It can facilitate trade in Halal food worldwide through the labelling of Halal logo on packaging. + explanation. (2 marks)
3. Halal certification is important in countries where there are various religions as a monitoring. + explanation. (2 marks)

*Appropriate answers are accepted

(6 marks)

QUESTION 8

Write **four (4)** ways of making complaints.

1. Written/report. (1 mark)
2. Online/e-mail. (1 mark)
3. Verbal/telephone. (1 mark)
4. Face to face. (1 mark)

(4 marks)

[40 MARKS]

PART D

This part consist of **TWO (2)** long structured questions.

Answer ALL questions in Answer Sheet.

QUESTION 1

The follow-up audit determines the appropriateness, effectiveness, and timeliness of management's or the responsible organization's activities in response to reported observations and recommendations, including those provided by auditors.

Analyze **four (4)** things about follow up audit.

- 1. To obtain evidences that corrective action for halal practices is implemented and maintained effectively. + explanation. (2 marks)**
- 2. The timescale of the follow up action should be in accordance with the severity of the non-conformances. + explanation. (2 marks)**
- 3. Minor non-conformances may be left until the next scheduled audit while major non-conformances are to be carried out within one week. + explanation. (2 marks)**
- 4. On receipt of updated documentation, auditors will assess the corrective actions carried out. + explanation. (2 marks)**
- 5. Follow up audit can be an on-site or document audit. + explanation. (2 marks)**

***Appropriate answers are accepted**

(8 marks)

QUESTION 2

Identify **four (4)** auditing skills that shall have among the auditors.

- 1. Listening. + Asking question, listen to whole answer, make notes, asking follow up question, move to another topic. (3 marks)**
- 2. Observing + Notice boards, labels on container (information on labels can reveal facts pertaining to specific guidelines), behavior of workers. (3 marks)**
- 3. Check + Confirm what is told corresponds with halal requirements. + Associated records are correct and up to date. (3marks)**
- 4. Record + Confirm what is told corresponds with halal requirements. + Associated records are correct and up to date. (3marks)**

(12 marks)

END OF ANSWER SCHEME